Other Registration Information
April 2013

This document contains information on the following:
1. Courses through Athabasca University
2. Advance or Transfer Credit
3. Exchange Programs

For information on Technical Electives, Complementary Studies Electives, English Electives, and ITS Electives please see the document “Mechanical Engineering Electives”.

1. Courses through Athabasca University

The following courses have been previously approved for credit in the MecE program (course numbers are those used by Athabasca University). Other courses must be approved by the Associate Chair.

<table>
<thead>
<tr>
<th>Technical Electives</th>
<th>Complementary Studies</th>
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</thead>
<tbody>
<tr>
<td>ACCT 253</td>
<td>ECON 247</td>
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<tr>
<td>MKTG 396</td>
<td>MKTG 396</td>
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<tr>
<td>LGST 369</td>
<td>LGST 369</td>
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<tr>
<td>ORGB 364</td>
<td>ORGB 364</td>
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 IMPORTANT: before registering in any course at Athabasca, students must obtain a “Letter of Permission” from the department (see the Associate Chair) to accompany their registration. It is also the student’s responsibility to ensure that transcripts are sent to the Registrar at the UofA upon completion of the course - Athabasca does not do this automatically.

2. Advance and/or Transfer Credit

If you have taken courses in another program or at another University, you may be eligible for advance credit. The Dean’s office processes advance credit only for courses in the first year of the engineering program. Courses in later years are dealt with by the departments.

1. Students should make sure they are aware of any advance credit granted (or not!) by the Dean’s office.
2. If the department is to consider advance credit for courses beyond first year, these must be brought to the attention of the Associate Chair.

Some students are able, during regular terms, summer periods or work terms, to take courses at another institution. These may be eligible for transfer credit to satisfy core or elective program requirements. This should be discussed with the Associate Chair before enrolling in these courses.

3. Exchange Programs

It is possible to undertake exchange programs to study in another country (United Kingdom, France, Australia, and Japan are recent examples) for part of the degree. Students selected for exchange programs pay fees at the UofA level while studying abroad. As ambassadors for the University of Alberta, only top students (GPA > 3.2) are permitted to go on exchanges. Contact the International Centre in HUB for further information. Arrangements for exchanges must be made well in advance.
An exchange program has been set up with the Technical University of Freiberg, Germany, where students take an intensive course in sustainable energy. This is normally in May/June. There are scholarships available to defray some of the expenses involved in attending this course. Completion of the course will count as one technical elective. The associated eight-week practicum (in Germany) that follows the course is acceptable to the Co-op office as equivalent to a work term. Contact Dr. Amirfazli for further details.